



**WESTERN RAILWAY**

Headquarter Office,  
Churchgate,  
Mumbai-400 020

P. S. No.139/2023

No. E/HER/487/7/Running Staff

Dated: 16/05/2023

To,  
All DRMs / CWMs & Units Incharge,  
C/- Genl.Secy., WREU-GTR / WRMS-BCT.  
C/- GS-All India SC/ST Rly Employees.Assn,'W' Zone, Mumbai  
C/- GS-All India OBC Rly Empl.Assn, Mumbai.

**Sub: Duty hours of Running Staff**

A copy of Railway Board's letter No.2007/Elect (TRS)/225/7 dated 26/04/2023 on the above subject matter is enclosed herewith for information, guidance and necessary action. Railway Board's letter No. E(LL)/2016/HPC/1 dated 28/11/2016 (RBE No.143/2016) have been circulated vide this office letter No. E/HER/487/HPC/7 dated 13/12/2016.

Encl: As above.

Digitally Signed by B N  
Rajvanshi  
Date: 16-05-2023 16:38:02  
(B. N. Rajvanshi)  
Reason: Approved  
Dy. CPO (Wel & Bills)  
For General Manager (E)

Computer No: 406972



भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
(रेलवे बोर्ड RAILWAY BOARD)



No. 2007/Elect(TRS)/225/7

New Delhi, Dated : 26.04.2023

**General Managers,**  
All Indian Railways(incl. KRCL)

**Sub : Duty Hours of Running Staff**

**Ref :** (i) This office letter of even dated 24.04.2023  
(ii) Railway Board's letter no. E(LL)/2016/HPC/1 dtd. 28.11.2016

Zonal Railways were sensitized on the issue of running staff being worked for more than the stipulated duty hours vide letter under ref.(i). Some Zonal Railways have sought clarification on the stipulation of the duty hours.

In order to clarify, instructions contained in Board's letter 28.11.2016 are reiterated as under:

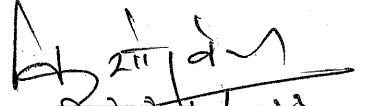
- (i) *Total duty at a stretch (from 'sign on' to 'sign off') for the Running Staff should not exceed 11 hours.*
- (ii) *Running duty at a stretch should not ordinarily exceed 9 hours. Such duty may extend further provided the railway administration gives at least 2 hours notice before the expiry of 9 hours to the crew that they would be required to perform running duty beyond 9 hours, with the stipulation that the total duty from 'sign on' to 'sign off' shall not exceed 11 hours.*
- (iii) *In case train does not reach its destination, normal crew changing point or the point where the reliver has been arranged, within overall limit of 11 hours, and such a point is approximately one-hour journey away, the Running Staff shall be required to work to that point provided the maximum hours in that trip does not exceed 12 hours.*
- (iv) *For loco pilots of all Mail/Express trains, the running duty (for the purpose of preparation of links only) should not exceed 8 hours. However P&C time shall not be included within 8 hours.*
- (v) *The above provision for running duty hours and total duty hours shall be applicable to all Running Staff including Loco Pilots (Mail/Express), Loco Pilots (Passenger), Loco Pilots (Freight), Motormen and Guards except wherever stated otherwise.*

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(vi) *Subject to exigencies of service, Headquarter rest of all Running Staff will be 16 hours irrespective of the duration of their incoming trip. Further, in exigencies of service, the existing provision will continue to be the minimum condition.*

It is again advised to ensure compliance.

  
(किशोर वैभव)  
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