



WESTERN RAILWAY

Head Office
Churchgate,
Mumbai-400020

Date : 13.09.2021

File No. E/Pass/768/64/Vol. IV

**All PHODs/HODs,
All DRMs/CWMs & Unit Incharge,
C/-Genl.Secy., WREU-GTR/WRMS-BCT,
C/-ZS-All India SC/ST Rly.Employees Association 'W' Zone Mumbai
C/- ZS-All India OBC Rly.Employees Association, Mumbai.**

Sub:- Discontinuation of Rly Passes-Reg.
Ref:- PC-VII/2020/HRMS/16 dated. 02.09.2021.

Rly Bd's letter dated 02.09.2021 has advised to issue pass of serving employee through HRMS/Physical. After examining the hardship face by the employee the board has advised to PCPO to decide in this issue. Accordingly the case has been put up to the competent authority for appropriate decision in this regard and competent authority has given permission on issue such passes to serving employee on **extraordinary unforeseen circumstances where HRMS is not operation due to technical reason.**

Copy of the Rly Bd's letter dated 02.09.2021 is also enclosed herewith for ready reference.

Enclose as above.

Signed by B Mahapatra
Date: 13-09-2021 17:51:16
Reason: Approved
(B.Mahapatra)
Dy.CPO(HQ)/CCG
For General Manager(E)

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD**

File No. PC-VII/2020/HRMS/16

New Delhi, Dated : 02/09/2021

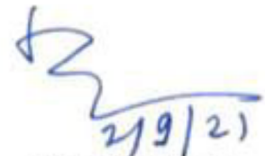
To,

Principal Chief Personnel Officers,
All Indian Railways/Production Units
(As per standard Mailing list)

Sub : Discontinuation of physical passes – reg.

Vide Board's letter of even number dated 01.09.2021, orders have been issued directing all field units that Privilege Pass for serving employees has to be issued only through HRMS w.e.f. 01.09.2021.

2. Since then it has been observed that HRMS is facing some operational constraints due to certain technical glitches which is resulting in a situation that the employees are not able to draw their passes.
3. In order to ensure that employees are not to put any hardships due to no fault of their, it is advised that PCPOs may decide to issue physical passes in extraordinary unforeseen circumstances where HRMS is not operational due to technical reasons without waiting for formal orders from Board.
4. The course of action suggested in para 3 may be resorted to only in circumstances where HRMS is not operational and **it shall also be ensured that due diligence may be taken to make proper entries to keep the pass record of each employee updated to avoid issue of excess pass.**



(M. K. Gupta)

Executive Director, Pay Commission-II
Railway Board

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Copy to: Secretary/Railway Board