

No.E/Wel/SBF/1075/Hostel Fees

Dt. 29/05/15

To,
All Officers, Sr.Supervisor,
ADI Divn.

Sub. : SBF- Finacial Assistance to Girl child of serving non gazetted
Railway Employees for the year 2015-16

Ref. : HQ/CCG's letter No.E/SBF/1075/127 Dt.08/04/15.

Vide Dy.CPO(W) & Secy, CSBF Committee's Notification No.E/SBF/1075/127
Dt.08/04/15, application are invited for finacial assistance to girl child of serving N.G.
Rly. Employees for the year 2015-16.

As per notification, a girl child who is studying in higher education i.e. after 12th
and residing in a hostel i.e. Private, Govt or NGOs may be granted Rs.1000/- PM
subject to the condition that the ward is availing school pass as per pass rules. In no
circumstances the amount will be paid if the accommodation (loding & boarding) is
provided free of charge by Governement and Hostel subsidy etc. is received by the
employee from Railway Revenue in favour of the ward.

Eligible employees may submit their applications in enclosed proforma
(Triplicate) with proper documents.

It is requested to give inofmratio, guidance and wide publicity amongst the
staff working under your control.

Encl : Proforma

(Kamlesh Kumar Bhatt)
APO(G)/ADI
For DRM(E)/ADI

C/- Divn Secy, WRMS, WREU, AISTREA, AIOBCREA – Kind information pl.
CSBF & LSBF - Committee members – ADI Divn.

WESTERN RAILWAY – STAFF BENEFIT FUND
APPLICATION FORM for Hostel Grant for the Year _____
to Girl child of Non-Gazetted Serving Railway Employees.

Section – A – Details of Employee

| | |
|---|----------------------|
| 1. Name of Employee (In Block Letter) | |
| 2. Designation : | PF No.: |
| 3. Department : | Station of working : |
| 4. Working under : | P.B.Unit No. : |
| 5. Pay sheet preparing unit : | |
| 6. Name of Division / Unit : ADI Division | |
| 7. Pay Band : | Grade Pay |
| 8. Whether belong to SC/ST/OBC/Gen | |

Section – B Detailed particulars in whose favour application is made

| |
|--|
| 1. Name of Girl student / ward |
| 2. Relationship with the employee |
| 3. Whether eligible for passes or not ? |
| 4. Whether married or unmarried |
| 5. Name of Hostel where admitted |
| 6. Stage of study during 201 – 1 |
| 7. Whether admitted in Rly Subsidized hostel |
| 8. If yes the name of the Hostel |
| 9. Amount paid to the Hostel Rs. _____ for the period from to _____ (as per copy of receipt enclosed) |
| 10. My daughter is availing School Pass / Card pass Ex. _____ to _____ |

I hereby certify that the accommodation for Hostel is not free of charge & not getting any hostel subsidy from Railway revenue in favour of ward.

Certified that the information given by me is correct. In the event of any irregularity or concealment of fact, I will render myself liable for DAR action and refund the grant if sanctioned & received any.

Railway Auto No. _____

Mobile No. of Emp. _____

Encl. : Receipt of amount paid to Hostel
for the year 201 -1 .

Signature of employees

Name

Designation

Office

Sign of forwarding Unit In-charge

Designation

Date & Seal

DS-WREU

FORM TO BE CERTIFIED BY HEAD OF HOSTEL AUTHORITY FOR CLAIMING GRANT FOR GIRL CHILD FOR THE YEAR _____ FROM WESTERN RAILWAY.

(Note :- Alternation / Deletions in the proforma will lead to rejection)

Certified that Miss _____ daughter of Shri. Smt. _____ is bonified member of this hostel is runned by _____.

Other particulars of this student as per record of hostel are under :

1. Name of Course (In full) _____
2. Date of initial admission in Hostel : _____
3. Session of Hostel for 201 - 1 starts from _____ to _____
4. Total amount paid to Hostel Rs. _____ for the period from _____ to _____

It is certified that all the above particulars of above student are verified by Hostel Authority and found correct.

Signature of the
Head of Hostel _____

Name : _____

Designation _____

Date _____

Seal

Place



WESTERN RAILWAY

DS-WREU

Headquarter Office,
Church gate,
Mumbai-400 020.

No. E (SBF) 1075/127

Date: 7/04/2015

DRM (E)BCT/BRC/RTM/ADI/RJT/BVP
CWM-PL/PRTN/SBI/DHD/BVP/
DY CAO (TA) AJMER-SR AFA- DKZ

NOTIFICATION

Sub- SBF- Financial Assistance to girl child of serving non
Gazetted Railway employees. For the year 2015-16

It has been decided by CSBF Committee that a girl child of serving non Gazetted Rly. employee who is studying in higher education i.e after 12th and residing in a hostel i.e. Private, Govt or NGOs may be granted Rs 1000/- P. M. subject to the condition that the ward is availing School Pass as per pass rules. In no circumstances the amount will be paid if the accommodation (Lodging & Boarding) is provided free of charge by Government and hostel subsidy etc. is received by the employee from Railway Revenue in favour of the ward.

The amount will be disbursed from fund available in the head "Woman empowerment"

The forms duly filled by employee along with Annexure "A" may be sent to this office in prescribed Performa as given below duly signed by local SBF Committee members, dealing Clerk, Chairman & local SBF Committee.

This may be given vide publicity.

Encl- Form with Annexure "A" &
Prescribed profarma.

Sanghmitra
07/4/15

Dr. (Mrs) Sanghmitra
Dy CPO (W) &
Secy. CSBF Committee